

**HEALTH SCIENCE CAREER CLUSTER
THREE YEAR STRATEGIC PLAN**

Critical Component: ADMINSTRATIVE SUPPORT

Measure of Success	The superintendent, principal and school board members are informed and understand the concept of the career emphasis/focus (cluster) process and components.
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Strategy	Tasks to Accomplish Strategy	Resources Needed	Person Responsible	Timeline	Status
1. The teaching team initiates the cluster concept.	1.1 develop and implement a needs assessment for a health career cluster	Needs assessment instrument	Teaching team	15 days	
	1.2 develop a plan for presentations to principal, superintendent, and Board	Career cluster resources	Teaching teams	30 days	
	1.3 develop a presentation involving all teaching team members using supportive materials		Teaching team	45 days	
	1.4 set up schedule for presentations and prepare supporting materials	Supportive materials	Teaching team leader	50 days	
	1.5 present information to principal and obtain permission for further presentations		Teaching team representative	75 days	
	1.6 review and prepare materials	Materials used	Teaching team	80 days	
	1.7 Present material to superintendent and obtain permission for board presentation		Teaching team representative	90 days	
	1.8 revise and prepare materials	Materials used	Teaching team	95 days	
	1.9 present information to board		Teaching team representative	100 days	

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2. The principal provides leadership for the career cluster concept at the high school. (in this scenario, the principal initiates the concept)	2.1 hold a discussion to investigate potential health careers cluster with health care industry partners		Principal	15 days	
	2.2 develop a needs assessment to identify the potential career cluster to implement and teaching team career cluster members in collaboration with potential members	Needs assessment instrument	Principal	20 days	
	2.3 develop a plan for career cluster implementation	Career cluster resources	Potential teaching team	50 days	
	2.4 schedule presentation times		Principal	55 days	
	2.5 develop presentation for career cluster implementation to faculty, superintendent, and Board members	Resource materials	Teaching team	65 days	
	2.6 present concept to appropriate designees	Resource materials	Principal	75 days	

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3. The teaching team provides the board of education with health career cluster concepts	3.1 develop a classroom activity for the superintendent and board members to inform them in understanding the concept of the career cluster.	Career cluster resources	Cluster team members and students		
	3.2 invite superintendent and board members to the classroom activity.		Students (under supervision of teaching team members)		
	3.3 develop information and materials for classroom activity involving students	Health careers resources	Teaching team and students		
	3.4 prepare for activity that demonstrates typical classroom activities including parking, signs, hosts/hostess, student presenters,	All related classroom materials to be integrated into the classroom activity	Teaching team		
	3.5 host activity		All		
	3.6 follow-up activity with letter of appreciation		Teaching team and students		